

	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Bread for following morning						
HACCP sheet complete						
Josper closed down						
Fridges wrapped and switched on						
Meat slicer cleaned						
Pass cleaned						
Hot draws off and cleaned						
Boiling pot clean and dry						
Blast chiller empty and clean						
Rational on clean or overnight roast or off & <b><u>damp cloth</u></b>						
Rational surfaces polished						
Pastry oven off at three phase switch						
Three phase switches off						
Walk in lights off						
Air conditioning off						
Vac machines cleaned and off						
Floor grates						
Sink, hand basin & wall prep room						
Drain by the back door						
Mops and buckets clean and stored correctly						
Any returns out on the bench						
Boxes by the back door cleared away						

Delivery shelf clear						
Lock shed/ Check Bin Yard						
Blue roll /hand wash soap /all hand wash sinks clean						
Green egg clean, locked and packed away						
<b>Time sheet filled out</b> <b>SIGNED</b>						