

Risk Assessment – Electrical appliances 11 MAY 21

Hazard	Those at risk	Risks	Controls	Review
Use of portable electrical appliance	All staff	Electric shock	<p>All equipment purchased from a reputable source and chosen as fit for purpose</p> <p>Training given to staff on how to handle portable appliances</p> <p>Staff made aware of their responsibilities to report faulty equipment to their supervisor as soon as it is discovered</p> <p>Weekly meeting raises maintenance issues and action is taken immediately on any issues considered urgent</p> <p>Yearly PAT testing by an external provider</p> <p>PAT test is now two yearly</p>	<p>If there is a subsequent accident.</p> <p>If any new equipment is purchased</p> <p>Annually if no significant incidents occur.</p> <p>Reviewed 18/2/14</p> <p>PAT test June 13 due June 14</p> <p>Review March 2015 PAT test complete 30/1/17</p> <p>All documents in Fire Risk Assessment file</p> <p>Review 24 July 2019 PAT test every two years book in 2021</p> <p>Review 11 May 21</p> <p>Leigh to look up records for PAT test and book in another date post pandemic</p> <p>Any equipment we have been concerned about has either been repaired or replaced</p> <p>DATE TO BE BOOKED CHASE 1/7/21</p>

3 phase equipment	All staff	None	<p>All 3 phase equipment is maintained and installed by qualified companies and electricians</p> <p>New kitchen installed 2015 moved from gas to electric. Serviced now once a year from 2015.</p> <p>2019 switched to specialist service providers some once a year and some twice</p>	<p>If there is a subsequent accident.</p> <p>If the layout of the kitchen changes or deliveries received to a different location</p> <p>If the tasks in the kitchen change.</p> <p>Annually if no significant incidents occur.</p> <p>Reviewed 18/2/2014 All Kitchen Equipment serviced Feb 2014 due every 6 months</p> <p>Review March 2015</p> <p>New kitchen installed all Plant moved to electric, Service set for once a year</p> <p>wiring test complete for kitchen plant and machinery due for testing in 2020</p> <p>Review 16/3/2016</p> <p>Kitchen equipment service due</p> <p>Wiring for plant and machinery in kitchen due 2020</p> <p>2016 all distribution boards for flats and replaced and wiring checked</p> <p>2016 main front of house wiring checked and work done towards replacing main distribution board, work in progress</p> <p>Review 16/3/18</p> <p>Leigh Cochrane to complete new main distribution board</p>
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Hazard	Those at risk	Risks	Control	Review
Refrigeration	All Staff and Customers	<p>Electric Shock</p> <p>Food poisoning due to food spoilage</p>	<p>Fridge temperature checks made every day and any faults reported. Records are kept by kitchen</p> <p>Refrigeration units are serviced every six months by Ambiserve</p>	<p>Review 16/3/18</p> <p>Serviced Jan 18 due in 6 months</p> <p>Review 24 July 2019</p> <p>No changes still serviced by Ambiserve</p> <p>Review 11 May 2021</p> <p>Service to be booked 2021 repairs carried out on quite a few pieces of Refrigeration since pandemic no major concerns</p>